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ILA/ACRL Minutes and Reports

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12-1-2004

# 2004 Iowa Library Association Annual Report ILA/ACRL Subdivision

Association of College and Research Libraries. Iowa Chapter

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**2004 ANNUAL REPORT  
SUBDIVISION  
IOWA LIBRARY ASSOCIATION**

NAME OF SUBDIVISION: ILA/ACRL

PURPOSE:

Mission Statement: The Iowa Chapter of the Association of College and Research Libraries (ILA/ACRL) provides leadership to facilitate learning, research, and the scholarly communication process among its members. ILA/ACRL promotes diversity and the highest level of professional excellence for librarians and library personnel to enable them to effectively serve the users of academic and research libraries.

The Strategic Planning Committee recommends that specific strategies for implementing the goal, objectives and actions of this strategic plan be worked out by the committees, executive board and officers of the chapter.

ACTIVITIES:

1. The Awards Committee gave

- a) three scholarships towards attendance at the Fall ILA Conference in Sioux City to Elizabeth Schau, Cornell College, Elly Lensch, Luther College, and Jennifer Wolfe, University of Iowa. The scholarship covered the registration fee and up to \$150 in travel, hotel and meal expenses [*ILA/ACRL Goal #1: Promote Excellence in Librarianship and ILA Goal: Promote Excellence in Librarianship*].
- b) one scholarship towards attendance at the Spring Conference in Pella to Amanda Swygart-Hobaugh from the Cole Library, Cornell College. The scholarship covered the conference registration fee and travel, hotel and meal expenses [*ILA/ACRL Goal #1: Promote Excellence in Librarianship and ILA Goal: Promote Excellence in Librarianship*].

2. The Directory Committee prepared and published the print version of the 2004 Iowa Academic and Research Libraries Directory, copies of which were distributed at the spring meeting in Pella [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure effective, flexible and efficient organization*].

3. The Electronic Communications Committee made numerous revisions and additions to the ILA/ACRL website in 2004, including

- a) Announcements of the 2004 ILA Spring Conference.
- b) Iowa Academic and Research Libraries Directory.
- c) ILA/ACRL Personal Name Index.
- d) ILA/ACRL Membership List (3 updates).
- e) ILA/ACRL Newsletter (3 issues).
- f) Organizational Manual.
- g) ILA/ACRL Officers, Executive Board, and Committee Members.
- h) Library and Information Science – Electronic Journals and Newsletters.
- i) Calendar of Upcoming Conferences [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization* ].

The committee also maintained the organization's listserv [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

4. The Fall Program Committee planned two sessions at the fall ILA conference in Sioux City. Mary Stuart Hunter, Director of the National Resource Center for the First-Year Experience and Students in Transition at the University of South Carolina, spoke at the first session. A panel discussion composed of Iowa academic librarians served as a follow-up session [*ILA/ACRL Goal #1: Promote Excellence in Librarianship and ILA Goal: Promote Excellence in Librarianship*].

5. The Membership Committee obtained membership lists in March, August, and November, checking the lists and sending welcoming letters/e-mails to new members. In addition, the Committee obtained the names of new academic librarians who had not yet joined our organization, sending them promotional letters/e-mails about ILA/ACRL. Copies of the three membership lists were forwarded to the Electronic Communications Committee to update the list available on the ILA/ACRL Web site, and in addition, copies were also forwarded to the offices of national ACRL for their records [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

The Committee was again responsible for scheduling and setting up the ILA/ACRL booth in the Exhibits Area at the ILA Annual Conference. Enough volunteers were located to cover all time slots, and the booth continues to be a good venue for promoting the organization among our colleagues, especially potential new members [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

6. The Newsletter Committee produced three issues of the ILA/ACRL Newsletter in 2004, including the issue you are reading now [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

7. The Nominating Committee oversaw the fall elections. [*Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

8. The Spring Conference Program Committee planned the Spring Conference on April 16 at Central College in Pella, Iowa. The theme was "Scanning the Past, Digitizing the Future." Christie Vilsack, the first lady of Iowa, spoke to conference attendees about the state literacy program she is currently leading. Liz Bishoff, most recently Executive Director of the Colorado Digitization Program and currently, Vice President, OCLC Digital Collection and Preservation Services, was the conference keynote speaker. Liz Bishoff addressed how all types of libraries could collaboratively initiate, establish, and nurture successful digital projects. Following the keynote session, there were twelve contributed paper sessions that covered a variety of timely topics including the transition for first-year students, digital audio streaming, mentoring for leadership, virtual exhibits, and assessing learning outcomes. The conference was attended by 138 participants [*ILA/ACRL Goal #1: Promote Excellence in Librarianship and ILA Goal: Promote Excellence in Librarianship*].

9. The ACRL Legislative Network Representative continued to alert members of relevant legislative activity by forwarding messages regularly via the organization's listserv [*ILA/ACRL Goal 1: Advocate of all Iowa Academic Libraries and those who staff, support and use them and ILA Goal: Advocate for all Iowa libraries and those who staff, support and use them*].

10. The Chapters Council Representative continued to act as a liaison between the Iowa chapter and national ACRL by writing articles for two Chapters Topics newsletters and attending meetings at national conferences [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

11. A revised strategic plan was approved by the organization at the April 16 General Business meeting [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

12. Three ad hoc committees - Advocacy, Education, and Research - were formed to help address objectives in the organization's revised strategic plan [*ILA/ACRL Goal #3: Ensure Effective and Responsive Organization and ILA Goal: Ensure Effective, Flexible and Efficient Organization*].

GOALS ACHIEVED: See "Activities" section.

MEMBERSHIP: 200

FINANCIAL REPORT:

Cash Balance as of 12/31/03	\$4,332.09
Income	
Dues	\$0.00
Other (Spring meeting)	\$6,075.00
Total Available Funds	\$10,407.09
Less Expenses to date	-\$ 5,500.53
Cash Balance as of 09/30/04	\$4,906.56
<u>National ACRL</u> balance for 09/03-09/04 as of 09/30/04	\$0.00
(\$155.00 allocated) as of 09/30/04	
<u>National ACRL</u> balance for 09/04-09/05 as of 09/30/04	\$172.00
(\$172.00 allocated)	

GOALS AND OBJECTIVES FOR 2005:

1. A spring conference is planned in Ames, IA on May 20, 2005.
2. Update the web version of the Iowa Academic and Research Libraries Directory.
3. Produce three newsletters next year.
4. Continue to maintain and update the organization's website.
5. Continue to maintain the organization's listserv.
6. Plan programming at the fall ILA conference in Dubuque.
7. Plan to sponsor a preconference at the fall ILA conference in Dubuque.
8. Plan to hold fall elections next year.

OFFICERS:

2004

CHAIR: Ellen Neuhaus

VICE CHAIR: Kathy Parsons

SECRETARY: Rebecca Stuhr

2005

CHAIR: Kathy Parsons

VICE CHAIR: Rebecca Stuhr

SECRETARY: Steve Ostrem

SUBMITTED BY:

NAME: Ellen Neuhaus

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PHONE: (319) 273-3739

This report is to be submitted by the 2004 chair to the ILA office and the subdivision's Executive Board liaison by December 1, 2004. The chair will then submit an end-of-the-year financial report to the Finance Committee by January 31, 2005.